

Overview

**THE FEDERAL REPUBLIC OF NIGERIA
FEDERAL MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT
FEDERAL COOPERATIVE COLLEGE, KADUNA
ABUJA ROAD JUNCTION PMB 2425, KADUNA
EXPRESSION OF INTEREST FOR CONSULTANT SELECTION FEDERAL
COOPERATIVE COLLEGE, KADUNA**

(1) INTRODUCTION

(1.1) The Federal Government of Nigeria has allocated funds to the Federal Ministry of Agriculture and Rural Development for the execution of 2019 capital projects, towards achieving the set mandate of Federal cooperative college Kaduna

(1.2) Experienced and Competent Consultants are invited to submit Expression of Interest for Consortium

(2) SCOPE OF SERVICE

(2.1) Consultancy for Architectural Design, Quantity Surveying, Structural Engineer, Civil Engineer, Electrical Engineer, Mechanical Engineer and Soil Topography for the Construction of 1No storey block of 20 Rooms Hostel & 1No Lecture Theater

(3) ELIGIBILITY REQUIREMENTS

Interested firms should submit two (2) bound Eoi documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;

(b) Evidence of Firm's Tax Clearance Certificate for the last three years valid till 31st December, (2019);

(c) Evidence of current Pension Compliance certificate valid till 31st December, (2019);

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, (2019);

(e) Evidence current Nigerian Social Insurance Trust Fund (NISTF) Compliance Certificate valid till 31st December, (2019);

(f) Evidence of Registration on National Database of Federal contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/1/2020 or valid Certificate issued by BPP;

(g) Evidence of Firm's registration with relevant professional body such as: COREN/QSRBN/ARCON/CORBON/SURCON/.

(h) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal Cooperative College Kaduna, or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(i) Company's Audited Accounts for the last three years (2016, 2017, 2018);

(j) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;

(k) Company's Profile with the curriculum Vitae of key staffs to be deployed for the project, including copies of their Academic/Professional qualification (e.g. COREN, QSRBN, ARCON, CORBON, etc.);

(l) Verifiable documentary evidence of the last three (3) similar jobs executed in the last five (5) years including Letters of Award Valuation Certificates Job Completion Certificates and Photographs of the projects;

(m) For Joint Venture/Partnership/Consortium, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

(n) All documents for submission must be transmitted with a covering/ forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authority officer of the firm.

(4) SUBMISSION OF EOI DOCUMENT

Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to the Provost, Federal Cooperative College Kaduna, Abuja Road junction, Kaduna State and clearly marked with Prime Consulting Service. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Office of Procurement Officer 2, **not later than 12:00pm on the 21 October, 2019.**

(5) OPENING OF EOI DOCUMENTS

The Eol documents will be opened immediately after the deadline for submission at **12:00pm on the 21 October, 2019** in the College Conference Room of Federal Cooperative College Kaduna, Abuja Road Junction, Kaduna State in the presence of bidders or their representative. Please, ensure that you sign the Bid Submission Register in the office of Procurement Officer 1, Procurement Unit, Federal Cooperative College Kaduna, Abuja Road Junction, Kaduna State as the Federal Cooperative College Kaduna will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Head (Procurement)" Fcckaduna2008@gmail.com

(6) GENERAL INFORMATION

- (a) Eol must be in English Language and signed by an official authorised by the bidder;
- (b) Eol submitted after the deadline for submission would be returned un-opened;
- (c) All costs will be borne by the bidders;
- (d) Only shortlisted firms will be contacted at a later date for collection of Request for Proposals;
- (e) The Federal Cooperative College Kaduna is not bound to shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

PROVOST

FEDERAL COOPERATIVE COLLEGE KADUNA